

PEACE AND DEVELOPMENT INITIATIVE – KINTHA (PDI-Kintha)

Vacancy Announcement

Position Title	:	Research Data Collector
Number of Post	:	4 posts
Type	:	Part Time; 15 days during October-December 2019
Report to	:	Project Officer
Duty Station	:	Sittwe, Rakhine State with frequent travel to Buthidaung and Thandwe
Benefit Packages	:	Benefit Packages will be attractive
Application Deadline	:	September 25, 2019, 17:30 pm
Start date	:	October 1, 2019

About PDI-Kintha

The Peace and Development Initiative – Kintha (PDI-Kintha) was founded in 2013 in response to outbreaks of communal violence in 2012 and the more organized anti-Muslim violence that followed. Initial projects and activities sought to address the deepening religious and ethnic divisions that followed.

Early on, we focused much of our energy on building trust not only between communities affected by conflict, but also between community members and our staff. Through sports, music, and art activities we sought to transform attitudes driving conflict, raise awareness of issues underlying the conflict, and build skills to transform conflict.

We work with conflict-affected populations from central and northern areas of Rakhine State; however, following military clearance operations in August 2017 that lead to an exodus of over 600,000 people to Bangladesh and the subsequent barriers to access, we were forced to adjust the geographic focus area of some of our projects. We currently have 45 staff members implementing peacebuilding, education, and social cohesion activities in Sittwe, Buthidaung, Kyauk Taw, and Mrauk Oo townships (of central and northern areas of Rakhine State) as of January 2019.

Activity Summary

This activity will support one research papers in Rakhine State. The research assesses the language barriers faced by the different communities in Rakhine to access services and service delivery provided by different stakeholders. The research/study will include a desk review and field research tentatively in the following locations: Sittwe, Thandwe and Buthidaung, Rakhine State; areas of long-standing ethnic and religious conflict. A team of local and international researchers will conduct this research and produce case study reports both in Burmese and English, resulting in accessible analysis to provide national and international actors with a set of case studies and guidelines on how to better understand, design, and implement effective programming in Rakhine State.

Main Responsibilities

PDI-Kintha invites application for dynamic, competent, hardworking, highly qualified and committed candidates for the position of “**Research Data Collector**” willing to take up challenges for the project “**Enhanced Understanding of Stakeholders Social Dynamics in Rakhine State**”. Below is a breakdown of their duties and responsibilities.

Duties and Responsibilities

- Travels to field sites to collect and record data and/or samples as appropriate to the specific objectives of the research.
- As appropriate to the specified position, codes and verifies data in accordance with specified research protocol and coding procedures, and enters data into a computer database and/or spreadsheet application for subsequent analysis.
- Develops or assists in the development of interview schedules; contacts potential subjects to introduce and explain study objectives and protocol, and to arrange interviews, either in person or by telephone.
- Identifies and compiles lists of potential research subjects in accordance with research objectives and parameters, as appropriate to the individual position.
- Conducts and records face-to-face and/or telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures, and documentation standards.
- Reviews and edits data to ensure completeness and accuracy of information; follows up with subjects to resolve problems or clarify data collected.
- May set up, calibrate, and maintain field research equipment, as specified by the requirements of the research.
- Performs miscellaneous job-related duties as assigned.
- Ensure protection, rights, safety and well-being of the research participants
- Ensure the research is done according to the research ethical guidelines
- Ensure that participant’s privacy and confidentiality are maintained.
- Communicate with other research staff regularly at scheduled meetings and participate actively in all meetings
- Retain high level of public and community support and trust, e.g. in relation to research ethics and effective communication

Skills and competencies requirements

The candidate should have the following skills and competencies.

- Bachelor degree is required. (Community school diploma in Social Science or degree is also acceptable.)
- Minimum 1 year of working experience in data collection at the research project
- Proven computer skills (MS Word, Excel, PowerPoint)
- Ability to maintain quality, safety, and/or infection control standards.
- Strong interpersonal communication skills and proven problem-solving and negotiation skills
- Willingness and ability to travel to project sites
- Ability and willingness to perform assigned tasks and duties under time pressure.

- Effective English language skills
- Respect the culture and life styles of the target groups.
- Strong passion and commitment for the values, vision and mission of PDI-Kintha
- Able to work with diverse ethnic and religious groups
- Willingness to work overtime as the situation demands
- Interviewing and data collection skills.
- Computer data entry skills.
- Ability to evaluate, verifies, and edits research data.

How to apply

Applicants who met the above criteria are highly recommended to send their CV/Resume, a one Page Cover Letter explaining their interest in the position and why they are well qualified. Applicant must also provide the contact information of TWP professional references. The deadline for submitting application and related documents (Microsoft Word or PDF Version) is by Wednesday, September 25, 2019, 17:30 pm, direct to recruitment@Kintha-PDI.org.

Only short listed candidates will be notified for a personal interview.