PDi-Kintha
Peace & Development Initiative
Education for Peace & Development

Peace and Development Initiative - Kintha (PDI-KINTHA)
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PEACE AND DEVELOPMENT INITIATIVE-Kintha (PDI-KINTHA)
Vacancy Announcement

Position Title	:	AI Teacher
Number of Post	:	1 post
Type	:	Full Time; 5 months contract (Extendable)
Report to	:	AI Education Officer
Duty Station	:	Sittwe, Rakhine State
Benefit Packages	:	Benefit packages will be attractive
Application Deadline	:	April 20, 2021, 17:30 pm
Start date	:	As soon as possible

About PDI-Kintha

The Peace and Development Initiative – Kintha (PDI-KINTHA) was founded in 2013 in response to outbreaks of communal violence in 2012 and the more organized anti-Muslim violence that followed. Initial projects and activities sought to address the deepening religious and ethnic divisions that followed.

Early on, we focused much of our energy on building trust not only between communities affected by conflict, but also between community members and our staff. Through sports, music, and art activities we sought to transform attitudes driving conflict, raise awareness of issues underlying the conflict, and build skills to transform conflict.

We work with conflict-affected populations from central and northern areas of Rakhine State; however, following military clearance operations in August 2017 that lead to an exodus of over 600,000 people to Bangladesh and the subsequent barriers to access, we were forced to adjust the geographic focus area of some of our projects. We currently have 51 staff members implementing peace building, education, and social cohesion activities in Sittwe, Buthidaung, Kyauk Taw, and MraukOo townships (of central and northern areas of Rakhine State) as of January 2019.

About Akyab Institute (AI)

The Akyab Institute (AI) was established by 2017 and it offers a one-year intensive training program in effective leadership, social issues, civics education, life skills, peace building, human rights, English language, and other technical skills. The program provides knowledge, skills and confidence that allow participants to take advantage of the opportunities that are available to them.

Main Responsibilities:

PDI-Kintha is seeking **AI Teacher**, whose role is to plan, organize, and deliver quality lesson plans, as well providing time and energy towards mentoring students towards their goals. The AI Teacher will also be expected to work cooperatively with staff, partners, and community stakeholders of diverse backgrounds. Below is a breakdown of their responsibilities both in and out of the classroom.

AI Teacher (Research & Computer)

- Identifying resources in line with student needs and program goals
- Prepare and deliver quality lessons that encourage students to embrace diversity, gain self-confidence and develop leadership skills in a safe environment
- Contributing to the continued development and implementation of the curriculum
- Teaching regular classes of 12-15 hours per week
- Providing and grading assignments weekly
- Establishing clear objectives for all weekly lesson plans and syllabus
- Maintaining accurate and complete records, progress, and attendance reports
- Preparing and maintaining educational materials and equipment
- Leading the student recruitment process and internships

Duties and Responsibilities

- Assist in the implementation of PDI-Kintha policies and procedures
- Maintain records and databases of activities
- Participating in teacher training/workshops
- Taking responsibilities for students' academic and social development and ensuring that they are guided in a safe learning environment that meets the approved curricula and mission of the program
- Being available to students for feedback and consultations that will support them in their learning and development
- Observing and evaluating students' work to determine progress and making suggestions for improvement
- Providing coverage for other teachers as needed
- Participating in other extra-curricular activities
- Actively participate in weekly meetings/conference calls with the AI Officer, Coordinator, Organization Director, and program staff/consultants
- Assisting the project in the student recruitment process for new batches
- Supporting the vision, mission, goals and values of the organization in all areas of the job as best able
- Submitting the monthly work plan to the Education officer regularly
- Cooperate closely with Teacher team on project management including implementation, monitoring, reporting and evaluation as well as information and administration systems
- Ensure that good communications are maintained between all relevant stakeholders
- Other duties as assigned

Skills and competencies requirements

The candidate should have the following skills and competencies.

- Experience teaching young adults
- At least 2 years' experience in teaching

- Preferred University graduate of majoring research subject or Social Science and/or other relevant courses
- Fluency in Burmese Language and strong competency in English Language
- Able to create positive/supportive working environment
- Able to work with diverse ethnic and religious groups
- Independent, self-motivated and reliable in carrying out professional duties
- Highly organized, hardworking and results oriented
- Good interpersonal and communication skills and ability to work as a member of a team
- Proficiency in MS Office, Internet Applications & Email
- Demonstrated experience counseling and mentoring students desired
- Ability and willingness to perform assigned tasks and duties under time pressure.
- Willingness to work overtime as the situation demands
- Strong passion and commitment for the values, vision and mission of PDI-KINTHA
- Able to communicate clearly and effectively with colleagues and external partners

How to apply

Applicants should send their CV/resume and a ONE PAGE cover letter explaining their interest in the position and why they are qualified. Applicant must also provide the contact information of TWO professional references. The deadline for submitting application and related documents (Microsoft Word or pdf Version) is by Tuesday, April 20, 2021 to recruitment@kintha-pdi.org .

Only shortlisted candidates will be notified for a personal interview.