

PEACE AND DEVELOPMENT INITIATIVE-KINTHA (PDI-KINTHA)
Vacancy Announcement

Job Title	Consortium Project M&E Coordinator – (Nexus Response Mechanism NRM Project)
Number of Post	1 post
Length of Contract	2 years (Fixed Term)
Duty Station	Sittwe, Rakhine State, Myanmar
Report to	Consortium Project Manager
Benefit Packages	Between 1,700,000 MMK to 1,900,000 MMK + Communication Fee
Application Deadline	January 15, 2022, 05:00 PM
Start Date	As soon as Possible

About PDI-Kintha

The Peace and Development Initiative – Kintha (PDI-KINTHA) was founded in 2013 in response to outbreaks of communal violence in 2012 and the more organized anti-Muslim violence that followed. Initial projects and activities sought to address the deepening religious and ethnic divisions that followed.

Early on, we focused much of our energy on building trust not only between communities affected by conflict, but also between community members and our staff. Through sports, music, and art activities we sought to transform attitudes driving conflict, raise awareness of issues underlying the conflict, and build skills to transform conflict.

We work with conflict-affected populations from central and northern areas of Rakhine State; however, following military clearance operations in August 2017 that lead to an exodus of over 600,000 people to Bangladesh and the subsequent barriers to access, we were forced to adjust the geographic focus area of some of our projects. We currently have 58 staff members implementing peace building, education, and social cohesion activities in Sittwe, Buthidaung, Kyauk Taw, and Mrauk-Oo townships (of central and northern areas of Rakhine State) as of January 2019.

Role Purpose

To contribute to the progress of the NRM funded project towards its strategic goals through result-based monitoring, research and evaluation. To provide support to AHCT consortium in capturing outcomes, change processes and programme impacts. To ensure reporting mechanism and processes and provide compliance support to the programme.

Role Context

The role works within the AHCT (Arakan Humanitarian Coordination Team) and CA (Christian Aid) consortium led by PDI (Peace and Development Initiative) funded by EU's Nexus Response Mechanism (NRM) managed by UNOPS and is positioned in Sittwe, Rakhine State of Myanmar. The role leads the Monitoring & Evaluation portfolio within the Consortium and would guide the processes of capturing

results and change. This role would work together with all M &E focal from the consortium members and feed into donor and internal reporting, which involves working closely with the Donor's MEAL team. Within this framework, this role leads the effective and efficient monitoring and evaluation of programme centred on impact and contractual outcomes; creates conditions so that learning is fed into programme, decision-making and contribute impact. In order to respond to ever changing demands within the environment, the AHCT and CA consortium operates within an agile framework (both in workforce and operational) that requires from all employees, a high level of responsiveness and adaptiveness to processes and structures making flexibility and a project based working approach the norm. Any reasonable duty may be assigned that is consistent with the nature of the job and its level of responsibility, and employees may be required to change the focus of their role from time to time.

Under this Nexus Response mechanism funded by EU there are two grants. One the AHCT and CA consortium led by PDI which is also known as LOT2 and the other consortium led by Relief International, also know as LOT 1. These two consortia under the same initiatives have come up with Collective MEAL frame under the close support of the Donor's MEAL team. This role will also have to ensure the Collective MEAL frame of both the consortia is monitored and updated regularly. The project has committed to 34% of Gender equality ratio and therefore this role will have to ensure the Gender markings and ratio are well implemented and monitored.

Key Outcomes

- AHCT and CA consortium members' project teams are equally and fully supported in setting up MEAL frames, M&E process and capacity building when needed
- A robust monitoring and evaluation system in place and contribute to ensure project quality and partnerships
- Project report generated based on clear set indicators and demonstrate change
- Result based monitoring practiced in both AHCT, and CA led consortium and the Collective MEAL frame for both the NRM funded consortia (as explained in the role context)
- Impact of project measured and reported effectively
- Periodic progress reports generated and analysis available for project and advocacy purposes
- Programme consistency and integration developed through maintenance of quality monitoring and evaluation and project support procedures and processes
- Compliance met through quality reports and evidence of change
- Quality of the project implementation and reporting is enhanced
- Led through Baseline and End line survey with the consortium and reported
- Mechanism for complaint and feedback are set up, partners are trained and supported, track record for complaint and feedbacks are maintained, analysed, and responded in line with the consortium's policy and procedures.

Essential

- S/He must be results oriented, highly self-motivated and have demonstrated analytical skills.
- Educated to Post Graduation level or equivalent.
- Excellent IT skills, including relevant data management packages, like SPSS, Microsoft Access and other digital data collection tools
- Fluent written and spoken English and advanced writing skills.
- Minimum of five years of experience in development sector.
- Minimum of three years' experience in programme design, monitoring and evaluation, including design of systems and tools, data analysis and report writing
- Strong data analysis skills (quantitative and qualitative)
- Familiarity with programme cycle management approaches and tools, including participatory planning and monitoring
- Good understanding on result-based management and impact assessment tools
- Must be able to work independently while being a strong team player.

- Must be experienced and knowledgeable on Gender and Complaint Feedback Mechanism

Desirable

- Experience of MEAL system management for peacebuilding and humanitarian projects
 - Previous experience of supporting local organizations in Myanmar
 - Experience of working in institutional donor supported projects/consortium projects
- Experience of leading survey, baseline, End line, research and assessments.

Relationships

External Working closely with AHCT and CA consortium led by PDI, allies including M&E fraternity, the other NRM consortium M & E team, community of practice groups and other stakeholders including government (when needed) and donor

Internal S/he will work closely with the Consortium colleagues, contributing to a high performing team managing and leading work on project monitoring and evaluation.

How to apply

Applicants have to send the CV/resume and a ONE PAGE cover letter explaining your interest in the position and why you are eligible. Applicant must also provide the contact information of TWO professional references. The deadline for submitting application and related documents (Microsoft Word or pdf Version) is by Saturday, January 15, 2022 to recruitment@kintha-pdi.org and cc to administration_coordinator@kintha-pdi.org.

Applications will only be accepted online and ensure to mention the applied position in Subject. Please note cv/resumes will not be considered for shortlisting. Only short-listed candidates will be contacted. If you have not been contacted by 30th January 2022, please assume your application was unsuccessful.